



Equipment and Software Release Form

The following organization is borrowing the hardware, software, and documentation listed below from The Southeastern New York Library Resources Council for the specified dates. The use of this equipment and software is for the digitization of materials for the inclusion in HRVH ONLY.

Organization Name: _____

Mailing Address: _____

Contact Name: _____

Email Address: _____ Phone Number: _____

Specified dates to borrow the following (maximum 12 weeks): _____

Hardware:

Mouse and Pad	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Microtek ScanMaker 9800XL (with power & USB cable)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Tag# _____
Laptop Model _____	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Tag# _____
TMA 1600	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Tag# _____
Memorex 120GB USB External Drive with 2 USB Cables	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Tag# _____
Other: _____	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Tag# _____

Software:

Microtek Scanner Software	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Adobe Photoshop Elements Version: _____	Yes <input type="checkbox"/>	No <input type="checkbox"/>
SilverFast Ai Professional Scan Software	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Genuine Fractals PrintPro 3.5	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Other: _____	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Documentation:

Microtek ScanWizard Pro User's Guide	Yes <input type="checkbox"/>	No <input type="checkbox"/>
ScanMaker 9800XL Installing and Getting Started	Yes <input type="checkbox"/>	No <input type="checkbox"/>
ScanWizard Pro Quick Reference Guide - for Windows	Yes <input type="checkbox"/>	No <input type="checkbox"/>
ScanWizard Pro Quick Reference Guide - for Macintosh	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Scanner Networking User's Guide	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Other: _____	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Other:

KODAK Q-60R2 Color Input Target	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Templates	Yes <input type="checkbox"/>	No <input type="checkbox"/>

I acknowledge the receipt of the above hardware, software and documentation for my institution. I also acknowledge that the institution is responsible for the cost of repairs to damaged hardware and/or full replacement cost of corrupted software or lost documentation. SENYLRC is not liable for any loss of data or staff time caused by hardware failure or other technical issues. The borrowing institution is also responsible for the transport of the loaned equipment to and from SENYLRC office. Failure to return equipment when requested will make the institution responsible for the full replacement cost of the equipment.

Signature

Date

Please print your name

SENYLRC Staff releasing the above hardware, software and documentation:

Signature

Date